## Graphic Presentation of Data for Grantwriters:

## Why, How, and Pitfalls to Avoid

## November 1, 2019, PSGA Panorama

- We will examine some of the choices that graphics professionals make when presenting data.
- This workshop will demonstrate the power of using charts, maps, tables, and diagrams to tell your organization's story.
- Understanding these choices will help you become as strategic, articulate, and ethical with the content and format of graphic presentations of data as you are with words.

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## RESOURCES:

The Visual Display of Quantitative Information, by Edward R. Tufte, 1973
Information about all four of his books and the one-day courses he gives around the country: https://www.edwardtufte.com/tufte/

How to Lie with Statistics, by Darrell Huff, 1954
Disclaimer: This book is sexist and racist, so Emily recommends reading it critically as a reminder of the sexism and racism of the 1950 s , in addition to using it for a quick education in manipulation of statistics.

Template: Spreadsheet for reporting to funders budget-to-actual
Email Emily if you want a copy.

## Dancing Past the Recession

## ronter countries -

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ham Lambert g lunk bonds, friendly lender rkets are in what - a veteran of ills a "risk in which would-be $s$ without excel$t$ lind money unat any price, chip companies $w$ all they want tock market, a 1 prices early in was followed by a in mid-week and $\checkmark$ decline on Fri"ddam Hussein a "holy war"' vvil enemies' ded the Saudi roy That helped send back up, with lelivery next If rate on 30 nt.
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# Ten Things Every Journalist Should Know About Math 

I. Definition of percent.

Percent means per hundred.
Ten percent means ten per hundred.
If you leave a $10 \%$ tip, you've given the server a dime per each $\$ 1$ of food.
$10 \%=\frac{10}{100}=.10$
2. How to salculate a perrent.

Of 350,000 residents of Buffalo, 300,000 say they "worship" Taylor Buckley.
What percent is that?
$\frac{\text { part }}{\text { whole }} \times 100 \%=$ percent that the part is of the whole
$\frac{300,000}{350,000} \times 100 \%=.86 \times 100 \%=86 \%$
3. How to change a percent into a regular number.

Among Health/Works' 500 members, $40 \%$ work out every day.
How many is that?
whole $\times$ percent $=$ part
$500 \times 40 \%=500 \times 0.40=200$
4. How to calculate a percent change.
$\frac{(\text { New Value - Old Value) }}{\text { Old Value }} \times 100 \%=$ Percent Change

FYI: Excel multiplies by 100 when changing a value to a percent (therefore don't multiply by 100\%).
5. There is a difference between a percent and a percentage point.

A town raises its sales tax rate from $1 \%$ to $2 \%$.

- The tax rate has increased one percentage point.
- The tax one pays on any given purchase has increased $100 \%$, or doubled.

It is a common error for journalists in a case like this to write that the tax rate increased $1 \%$ when in fact it rose one percentage point.

In reporting on polls, it is incorrect to say "the margin of error is 3 percent."
Say: "The margin of error is three percentage points."
6. Do not average percentages.
$70 \%$ of the men in a group like Seinfeld. $90 \%$ of the women do.
Does that mean $80 \%$ of everyone in the group likes Seinfeld?
Answer: Only if the group contains equal numbers of men and women.
Generally, averaging percentages is a bad idea.
7. Never round a number more than once.

Round 10.45 to the nearest whole number.

| RIGHT | WRONG |
| :--- | :--- |
| 10.45 | 10.45 |
| 10 | 10.5 |
|  | 11 |

8. "Margin" has to do with the difference between two numbers.
"Ratio" deals with proportion.
If the incumbent beats the challenger 200 to 100 , then:

- The incumbent beat challenger by a margin of 100 votes $(200-100=100)$
- The incumbent beat challenger by a ratio of 2 to $1(200 / 100=2 / 1)$

9. There are three types of averages:

## I. The arithmetic mean.

You add all the items together and divide by the number of items.
2. The median.

You list all the items by size. The median is halfway down the list.
3. The mode.

The most frequently occurring item.
Example: In the list of men's shoe sizes below, 9 is the mode.
Shoe sizes: $6,8,8,8,9,9,9,9,9,10,10,12,15$
10. How to convert units of measurement.

This is simply a process of multiplying by 1 .
You multiply by a fraction in which the top and bottom are equal.
Fui the units you want io gei cid vi un the botion and the units you desire on top.
Example 1: How many inches in a mile, if 1 mile $-1,760$ yards and 1 yard $=36$ inches?
Answer: 1 mile $\times \frac{1760 \text { yard }}{1 \text { mile }} \times \frac{36 \text { inches }}{1 \text { yard }}=63,360$ inches
Example 2: How many miles in 126,720 inches
Answer: 126,720 inches $\times \frac{1 \text { yard }}{36 \text { inches }} \times \frac{1 \text { mile }}{1760 \text { yards }}=2$ miles

Western Washington University prides itself on serving every corner of the state of Washington. Our deeply embedded, interactive presence in King County includes Western students, alumni, donors, programs, leadership, WWU-trained teachers as well as King County-based employees.



Giovanni Milan ('14) is a Filipino-American from Seattle who, influenced by his experience with Western's Student Outreach Services, is planning a life in higher education administration. "At a critical time, they provided me with career insight and encouraged me not to sell myself short. The road to higher education for some of us is tough in terms of building a community and sticking with college. SOS offers advice, guidance and an open door. They're there in all senses of the word 'support.'"

In the past five years, Woodring College of Education had 346 student teachers placed in King County.


In the past five years, Western, which offers certification for teachers, principals, superintendents and other educators, has graduated 246 students from our satellite location in North Seattle Community College.

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